



# WOLLONGONG HIGH SCHOOL

## Of The Performing Arts

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# Year 11 Assessment Misadventure Form

## Application for Special Consideration for an Accident/misadventure/illness/Special Circumstances

If illness, accident, misadventure or special circumstances prevent you from completing an Assessment Task on or before the due date:

- The school must be advised immediately the situation is known, before the due date if possible and,
- On the day of returning to the school this form must be completed and handed to the Head Teacher of the particular course.

<b>Part A: To be completed by the STUDENT and handed to the class teacher.</b>	
Student Name:	Course:
Class Teacher:	Date Due:
Nature of Assessment Task (Eg: Essay)	
Reason for Application: Please circle <b>ILLNESS/APPROVED LEAVE/OTHER SCHOOL COMMITMENT/MISADVENTURE/OTHER</b>	
Explanation:	
Attach supporting documents (Eg: Medical Certificate) including letter from a Parent/Caregiver	
Student Signature:	Date:
<b>Part B: To be completed by the CLASS TEACHER before the application is submitted.</b>	
<b>Recommendation by Class Teacher/Head Teacher</b>	
Teachers are requested to write a recommendation concerning this application. Alternatively, the teacher could refer this application to the Head Teacher or discuss this application directly with the Deputy Principal or Principal.	
Signature:	Date:

**Part C: To be completed by the HEAD TEACHER.**

Recommendation:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

NB: If there is agreement with the staff member's recommendation there may not be a need for you to attend a meeting with the Deputy Principal.

**Part D: Decision at Senior Executive Level (please tick or cross).**

( ) Estimate based on all other Assessment Tasks ( )

( ) Consideration to be given

Extension of time granted until

( ) No consideration to be given

( ) Estimate based on substitute Task being set and completed

( ) Other

( ) Show as non-attempt: "U" Award Warning to be issued

Signature of Deputy Principal/Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**Part E:**

1. Faculty informed of decision.

Date: \_\_\_\_\_

2. Student informed of decision.

Date: \_\_\_\_\_

3. Entered on data base.

Date: \_\_\_\_\_