

# SEARCH TIPS

- **USE KEYWORDS**
- **TRY USING WORDS IN DIFFERENT ORDER**
- **TRY DIFFERENT SEARCH ENGINES FOR DIFFERENT RESULTS**
- **USE BOOLEAN LOGIC:**

Boolean terms (AND / OR / NOT) and truncation (\*) can help maximise efficiency by widening or narrowing the search.

Command	Description	Example
<b>AND (+)</b>	Searches for <b>all</b> key words entered	<b>large AND dog</b> returns websites containing <i>all</i> search terms
<b>OR</b>	Searches for <b>any</b> key word entered	<b>large OR dog</b> returns websites containing either <i>large</i> or <i>dog</i> , not necessarily <i>large and dog</i>
<b>NOT (-)</b>	Performs search <b>excluding</b> keywords after NOT	<b>large NOT dog</b> returns websites containing <i>large</i> , but not the word <i>dog</i>
<b>* Asterisks</b>	Search engine fills in the blanks	<ul style="list-style-type: none"> <li>• <b>* dog</b> returns websites with any word before <i>dog</i>, such as <i>puppy dog</i>, <i>large dog</i>, <i>angry dog</i></li> <li>• <b>dog swim*</b> returns results with words such as <i>dog swim</i>, <i>dog swims</i>, <i>dog swimming</i></li> </ul>
OTHER		
<b>“Speech Marks”</b>	Searches for the <b>exact phrase</b> , sentence or quote	<b>“large dog”</b> returns websites with the exact text. Sites with wording such as <i>large angry dog</i> would be excluded
<b>~Tilde</b>	Searches for <b>similar</b> search words	<b>~large dog</b> returns websites with words such as <i>big dog</i> , <i>large dog</i> , <i>massive dog</i> , <i>enormous dog</i> , etc.
<b>Define:</b>	Searches for <b>definitions</b> of a search word	<b>Define: large</b> shows definitions for <i>large</i> from a range of sources
<b>Site:</b>	Searches for results <b>within</b> the website or domain entered	<b>Site:gov.au</b> returns websites from *.gov.au only. Eg: <a href="http://www.ato.gov.au">www.ato.gov.au</a> , <a href="http://www.nsw.gov.au">www.nsw.gov.au</a> , etc.
<b>Ctrl + F</b>	Search within a webpage	Eg: search for 'smell' in web page